

Guidance

FOR GOLD COURSE PARTICIPANTS



Please help us to help everyone in the College to get the most out of their time here by observing these requests:

Please do:

Speak **English** all the time.

Drink only **water** in class.

Put your **mobile phone** on silent and, in lessons, put it face down on the desk in front of you.

Wear your **lanyard** all the time.

Always be **on time**.

Be tolerant of younger students and treat them as you would have liked to be treated.

Please Don't:

Eat in class.

Smoke except in the smoking area.

Bring **alcohol** into the Campus.

Use fire exits except during an evacuation or drill.

Access or share **inappropriate** online material.

Take **photos** of other students without asking. Please do not take photos of **junior** students.

Please be mindful that you are sharing the Campus with children on our Junior Courses. If you have any concern that a child has been harmed, is at risk of harm or you receive a disclosure, please contact the main reception as quickly as possible and ask to speak to a member of staff with responsibility for child protection. Either Jake Millson, Andrew Hjort or Denise Lloyd.

Remember, you will be sharing some facilities and common areas with the children. Please help us to maintain a happy and safe environment for them.

Please Help With:

Please **do not** use the **basement toilets** at any time when the children have a break. Please use the first floor toilet or the ground-floor disabled toilet (a teacher will tell you the door code!)

On excursion, please sit near the **front of the coach** as the children tend to sit at the back.

If possible, sit next to **another adult** rather than a child.

If you are here with your own children, be careful **not** to find yourself in a situation where you are taking, or could seem to be **taking responsibility** for **other children**.

These expectations, along with the obvious general expectation to obey the law of the UK, form part of our terms and conditions and can be found on our website and in our Joining Instructions.